**DEAN PARISH COUNCIL**

**Clerk: Rev J Morgan MA**

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The Annual Parish meeting will take place at 7.00pm followed by the Annual Meeting of the Parish Council on Monday 12th May 2025 in the Kirkstile Hall, Dean. Members of the public are, as always, welcome to attend and raise any matters of concern.

Judith Morgan

Judith Morgan
Clerk to Dean Parish Council

**AGENDA – PARISH MEETING**

1. Apologies for absence
2. To approve the Minutes of the previous Parish Meeting held on 13th May 2024 and matter arising therefrom.
3. To approve the Parish Council Accounts for the year ended 31st March 2025
4. To receive the Chairman’s Annual Report
5. To receive a Report from County Councillor Andrew Semple
6. Open Forum

**AGENDA – ANNUAL MEETING OF THE PARISH COUNCIL**

1. Election of Chairman and signing of declaration
2. Apologies for absence
3. Election of Vice-Chairman and signing of declaration
4. Public participation
5. Declarations of Interest

6. To approve the Minutes of the previous meeting held on 3rd March 2025.

7. To consider any matters arising from the minutes not covered on this agenda.

1. Distribution of seat proformas.
2. Distribution of noticeboard proformas.
3. Appointment of Planning Convenors
4. Meeting dates 2025-26 – to be confirmed as 7th July, 1st September and 3rd November 2025 at Kirkstile Community Centre, 5th January 2026, Eaglesfield Village Hall, 2nd March and 11th May 2026 at Kirkstile Community Centre. All at 7.30 except May which will commence at 7.00pm.
5. To receive feedback on the working group to produce a Community Led Plan for Dean Parish.
6. To receive an update on the new Parish Council website.
7. Policy Documents

i. To review and affirm the following Policy Documents:

 Code of Conduct

 Financial Regulations

 Standing Orders

 Health and Safety

 Equality and Diversity

 Communications

 Publication Scheme

 Grievance and Discipline

 Bullying and Harassment

 Retention of Documents

 Complaints Procedure

 GDPR Policy

 Safeguarding Policy

 Risk Management Policy and Protocol

 Risk Assessment

Freedom of Information Policy

 ii To consider a motion to approve adoption of the following policy documents:

Green Spaces Policy

Donations to Worthy Causes Policy

Sexual Harassment Policy

16. To receive the following reports:

a. Dean Community Response Group

b. Dean Solar Farm Committee – including a proposal to approve a joint letter to FVS Dean Moor Ltd.

c. Lostrigg Solar Farm Committee – including a proposal to approve a joint response to RWE.

d. Parish Plan/Cumberland Local Plan– to consider what action to take next.

e. 217 Bus Group

17. Finance:

 i. To sign the AGAR papers for the Annual Audit

 ii. To consider Payments for Approval – Appendix A

18. To consider planning matters - Appendix B

19. To receive reports on the following amenities and approve any actions required:

a) Registered land and Asset Register

b) Repairs to noticeboards and seats

c) Reg’s Round – to consider a proposal to spend the outstanding grant money on

wildflowers.

 d) Eaglesfield and Deanscales Village Greens – to consider the response from Fibrus

 and particularly to respond to their offer to remove the pole from the Deanscale

 Village Green.

20. To consider any matters pertaining to County Highways.

21. To receive reports on meetings attended.

22. To consider any communications addressed to the Council

23. To Confirm the date of next meeting –Monday 7th July 2025 at 7.30pm

in the Kirkstile Community Centre.